



# **Guide for the Hungarian Diaspora Scholarship Application**

## 1. Useful links, tips, FAQ on our <a href="https://diasporascholarship.hu/">https://diasporascholarship.hu/</a> website

First of all, one of the most useful documents is our **Call for Applications**. It contains all the relevant information regarding the Hungarian Diaspora Scholarship Programme, the eligibility criteria and the documents to be submitted.

- » https://diasporascholarship.hu/apply/call-for-application/
- » https://diasporascholarship.hu/hu/jelentkezz/palyazati-felhivas/

Apart from the Call for Applications, on the same page, we have shared a "Dos and don'ts" short guide about some general principles you should consider while preparing your application.

- » https://diasporascholarship.hu/wp-content/uploads/dosdonts\_en.pdf
- » https://diasporascholarship.hu/wp-content/uploads/dosdonts hu.pdf

On the same page, you will also find a **checklist of required documents**, which can help you keep in mind which documents you already collected and which ones are missing.

- » https://diasporascholarship.hu/wp-content/uploads/checklist\_en.pdf
- » https://diasporascholarship.hu/wp-content/uploads/checklist hu.pdf

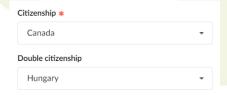
And last but not least, there is the section called "FREQUENTLY ASKED QUESTIONS" where you may find answers to some of your inquiries.

# 2. The online application system: <a href="https://apply.diasporascholarship.hu/">https://apply.diasporascholarship.hu/</a>

If you have already checked our <u>Call for Applications</u> and you have confirmed that – in accordance with to the Scholarship **Programme's eligibility criteria** – you are eligible to apply and that your <u>sending country</u> is part of the Scholarship Programme, then you can proceed to the next step, which is the **online application**.

**IMPORTANT NOTE FOR DUAL CITIZENS!** If you have a dual/multiple citizenship, you need to be careful when selecting your citizenship at the beginning of the online registration. You need to select the citizenship that makes you eliqible to participate in the Scholarship Programme. For example, if you

hold a Canadian-Hungarian citizenship, please select your Canadian citizenship during the registration process. Similarly, in "Profile" section of the online application form), please indicate your foreign citizenship in the "Citizenship" field, not the Hungarian one. For example, if you hold a Canadian-Hungarian citizenship, please fill the fields in the following way:









Now, you have already registered in the online application system and created a new application for the 2025/26 academic year.

The list of all of the required documents can be found in the <u>Call for Applications</u> (documents listed in section 3.2.). For a quick summary, our Checklist also helps you with the different type of documents and specific deadlines:

- » https://diasporascholarship.hu/wp-content/uploads/checklist\_en.pdf
- » <a href="https://diasporascholarship.hu/wp-content/uploads/checklist-hu.pdf">https://diasporascholarship.hu/wp-content/uploads/checklist-hu.pdf</a>

### There are two main parts of the online application system:

- filling out basic information about yourself, your previous education, your activities, choosing the study programme and the university you wish to attend etc.
- uploading the required documents in the "Task" section

All of the required documents are very important documents to upload. However, there are three documents which especially need your attention.

- the Diaspora Motivation Letter in which you are required to describe your Hungarian roots and indicate your link to the Hungarian diaspora community
  - According to the Call for Applications, you need to meet these requirements:

Diaspora Motivation Letter	- minimum 1 page, typed in Times New Roman 12-point letters
	- written in English or in Hunga <mark>rian</mark>
	- the Diaspora Motivation Letter is evaluated and scored by independent experts using a
	standard system of criteria. These scores are taken into account when deciding on the
	application. The Diaspora Motivation Letters are evaluated based on the following
	criteria:
	<ul> <li>whether the applicant confirms that he/she has Hungarian roots by describing</li> </ul>
	his/her connection to Hungary,
	o whether there is a link between the Diaspora Motivation Letter and the Diaspora
	Recommendation Letter. The Diaspora Recommendation Letter has to confirm
	the facts written in the Diaspora Motivation Letter.
	<ul> <li>whether the applicant demonstrates that he/she has done work for the</li> </ul>
	Hungarian diaspora community,
	<ul> <li>whether the applicant demonstrates that he/she has been engaged in activities</li> </ul>
	related to the Hungarian culture, arts, science or on other fields,
	<ul> <li>whether the applicant convincingly demonstrates how he/she will contribute to</li> </ul>
	the strengthening of the Hungarian identity of his/her diaspora community after
	completing his/her studies in Hungary,
	<ul> <li>whether the applicant convincingly demonstrates how the knowledge and</li> </ul>
	experience gained in Hungary will contribute to the strengthening of the
	relationship between Hungary and the diaspora community of a foreign country
	after completing their studies in Hungary,
	<ul> <li>whether the applicant convincingly describes his/her professional choice and</li> </ul>
	explain why he/she wishes to receive the scholarship.







- the Diaspora Recommendation Letter from a Hungarian Diaspora Organisation or the Hungarian Diplomatic Representation of your respective territory (incl. Honorary Consuls)
  - For the Diaspora Recommendation Letters, please contact your local Diaspora Organisation that you are a member of or please check our webpage for contact details: <a href="https://diasporascholarship.hu/programme-countries/">https://diasporascholarship.hu/programme-countries/</a>
  - Please indicate the name and details of the Diaspora Organisation that issues you the Diaspora Recommendation Letter by filling out the "Recommending organisation" section of the online application form.
  - According to the Call for Applications, you need to meet these requirements:

Diaspora
Recommend
ation Letter
(issued by a
Hungarian
Diaspora
Organisation
or the
Hungarian
Diplomatic
Representati
on of the

respective

territory)

- minimum 1 page, typed in Times New Roman 12-point letters
- written in English or Hungarian
- it could be (but does not have to be) issued on the sample form available on the Scholarship Programmes's <u>website</u>
- the Diaspora Recommendation Letter has to be issued by
  - a Hungarian diaspora organisation (=organisation/association of the Hungarian community living outside of Hungary in diaspora)
  - or the Hungarian Diplomatic Representation (including Honorary Consuls) of the respective territory.
- it must declare that the applicant has a real connection to the diaspora of their country/town and their studies will contribute to the prosperity of the community
- the Diaspora Recommendation Letter must meet the following criteria. It must
  - o contain the applicant's personal data (full name, country of his/her residence, date and location of birth),

If the country of residence does not correspond to the country from which the recommendation comes, an explanation is required in the Diaspora Recommendation Letter on how the applicant relates to the country issuing the recommendation.

- confirm what is written in the applicant's Diaspora Motivation Letter,
- have the official signature and (if they have) a stamp of the authorised representative of the organisation/mission on it,
- contain in printed form the name and capacity/position of the authorised representative of the organisation/mission who signs the document,
- prove that the applicant is linked to the country in which the organisation/mission issuing the recommendation is established,
- o contain the date of issue.

**USEFUL!** In the end of Section 3.2.1. of the Call for Applications, you can find a helpful description about the different types of motivation letters and recommendations letters. Please read it to make sure you do not mix them up.

and the Statement for Application that you need to print, sign, scan and upload to the relevant Task to the online system in the template document (click here for the English version). Do not forget to properly sing it (with pen, not in a typed format).







## 3. Missing documents and the "Tasks" section

During the application process, you should always click on the "Tasks" section, located on the green column on the left side of the page to see a checklist of tasks you have to complete during the application process.

You can click on each item on this list to see more details about the task.

Please make sure you follow the instructions, all necessary information you need to complete your application is provided to you there.

The following missing documents can be submitted after the application deadline, but no later than 1 August 2025:

School certificates and their translations, Certificate of language proficiency, Copy of the valid passport.

In case of any of these types of documents are missing, a **declaration** must be uploaded. This signed declaration must describe why the particular document is missing and state that you will obtain and upload the missing document/s till the deadline; **1 August**.

Please note that the medical certificate must be submitted only by the applicants whose Diaspora Recommendation Letter got evaluated and accepted by the Hungarian Diplomatic Representation. The deadline for uploading the medical certificate is 15 April 2025.

If you have uploaded the declaration about all the missing document/s, you may still have a yellow



exclamation mark (!)

indicating a "Follow up".

Do no worry about this because it only reminds you that you will have to upload the missing document/s later, in case you get selected.

In case your uploaded document is written in English, click on the "I have uploaded the original and the translation" and the follow up sign will not appear.

Please note that there are basic requirements about the documents you cannot upload later.

For example, you have to upload your transcripts, Diaspora Motivation Letter, Diaspora Recommendation Letter from a Diaspora Organisation or the Hungarian Diplomatic Representation of the respective territory by the given deadline, which means that we cannot accept declarations about those.

Please note that there are **specific extra documents** that need to be uploaded if you are under the age of 18, if you apply for doctoral studies and in specific other cases (e.g. when you apply for







art/music studies or when you are already studying in Hungary for example). Please read the details in the Call for Applications (in sections 3.2.2 - 3.2.6)

In case there is a red



sign, it means your application is blocked and you cannot submit it.

If the red sign indicates a document that you can upload later, then you have to write a declaration, upload it to the online application system and click on blocks application, tick 'I have uploaded my original documents' and save it.

After this, you will be able to submit your application.

## 4. Checking and finalising your application

Please check that you have filled out all of the compulsory fields marked with a **red star** and that you have uploaded all of the required documents and a **declaration** if you have a missing document and **submit** your application until the deadline.

The application deadline: 31 January 2025, 2 p.m. (Central European Time)

#### **IMPORTANT NOTES!**

- We kindly advise you to "Save" your application frequently and press the "Submit" button only if you filled out all of the fields and uploaded the right and relevant documents.
- » "Save" does not mean "Submitted". Please make sure to submit your application until the abovementioned deadline.
- » If, during the application process, you submitted your application, but you wish to edit it before the deadline, then you can do so by "Re-opening" your application. However, after editing it, please make sure to "Resubmit" as well.

### + 1 Contact us

Please feel free to <u>contact us</u> anytime you need support with the application process. We will be more than happy to give you guidance.



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