

# Guide for the Hungarian Diaspora Scholarship Application

## 1. Useful links, tips, FAQ on our <https://diasporascholarship.hu/> website

First of all, one of the most useful documents is our **Call for Application**. It contains all the relevant information regarding the Hungarian Diaspora Scholarship Programme, the eligibility criteria and the documents to be submitted.

<https://diasporascholarship.hu/apply/call-for-application/>

<https://diasporascholarship.hu/apply-hu/palyazati-felhivas/?lang=hu>

Apart from the Call for Application, on the same page, we have shared with you a „**Dos and don'ts**” short guide about the general points you should follow while preparing to submit your application.

[https://diasporascholarship.hu/wp-content/uploads/dosdonts\\_en.pdf](https://diasporascholarship.hu/wp-content/uploads/dosdonts_en.pdf)

[https://diasporascholarship.hu/wp-content/uploads/dosdonts\\_hu.pdf](https://diasporascholarship.hu/wp-content/uploads/dosdonts_hu.pdf)

On the same page you will also find a **checklist of required documents**, which can help you keep in mind what documents you have already collected or you still missing.

[https://diasporascholarship.hu/wp-content/uploads/checklist\\_en.pdf](https://diasporascholarship.hu/wp-content/uploads/checklist_en.pdf)

[https://diasporascholarship.hu/wp-content/uploads/checklist\\_hu.pdf](https://diasporascholarship.hu/wp-content/uploads/checklist_hu.pdf)

And last but not least, there is the section called „**FREQUENTLY ASKED QUESTIONS**” where you may find answers to some of your inquiries.

## 2. The online application system: <https://apply.diasporascholarship.hu/>

If you have already checked our [Call for Application](#) and you have confirmed that – in accordance with the Scholarship Programme's eligibility criteria – you are eligible to apply and that your [sending](#) country is part of the Scholarship Programme, then you can already proceed to the next step, which is the **online application**.

**IMPORTANT NOTE FOR DUAL CITIZENS!** If you have a dual/multiple citizenship, you need to be careful when selecting your citizenship at the beginning of the online registration. You need to select the citizenship that makes you eligible to participate in the Scholarship Programme. For example, if you hold a Canadian-Hungarian citizenship, please select your Canadian citizenship during the registration process. Similarly, in “**Profile**” section of the online application form), please indicate your foreign citizenship in the “**Citizenship**” field, not the Hungarian one. For example, if you hold a Canadian-Hungarian citizenship, please fill the fields in the following way:

Citizenship \*

Canada

Double citizenship

Hungary

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Now, you have already registered in the online application system and created a new application for the 2024/25 academic year.

The list of all of the required documents can be found in the [Call for Application](#) (basic documents in section 3.2.1.)

There are two main parts of the online application system:

- filling out basic information about yourself, your previous education, your activities, choosing the study programme and the university you wish to attend etc.
- uploading the required documents in „Task” section or in „Documents” section

All of the required documents are very important documents to upload. However, there are three documents which especially need your attention.

- the **Diaspora Motivation Letter** in which you are required to describe your Hungarian roots and indicate your link to the Hungarian diaspora community
  - According to the Call for Applications, you need to meet these requirements:

<b>Diaspora Motivation Letter</b>	<ul style="list-style-type: none"><li>- minimum 1 page, typed in Times New Roman 12-point letters</li><li>- written in English or in Hungarian</li><li>- the Diaspora Motivation Letter is evaluated and scored by independent experts using a standard system of criteria. These scores are taken into account when deciding on the application. The Diaspora Motivation Letters are evaluated based on the following criteria:<ul style="list-style-type: none"><li>○ whether the applicant confirms that he/she has Hungarian roots by describing his/her connection to Hungary,</li><li>○ whether there is a link between the Diaspora Motivation Letter and the Diaspora Recommendation Letter. The Diaspora Recommendation Letter has to confirm the facts written in the Diaspora Motivation Letter.</li><li>○ whether the applicant demonstrates that he/she has done work for the Hungarian diaspora community,</li><li>○ whether the applicant demonstrates that he/she has been engaged in activities related to the Hungarian culture, arts, science or on other fields,</li><li>○ whether the applicant convincingly demonstrates how he/she will contribute to the strengthening of the Hungarian identity of his/her diaspora community after completing his/her studies in Hungary,</li><li>○ whether the applicant convincingly demonstrates how the knowledge and experience gained in Hungary will contribute to the strengthening of the relationship between Hungary and the diaspora community of a foreign country after completing their studies in Hungary,</li></ul></li></ul>
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➤ **the Diaspora Recommendation Letter from a Hungarian Diaspora Organisation or the Hungarian Diplomatic Representation of your respective territory** (including Honorary Consuls)

- For the Diaspora Recommendation Letters, please contact your local Diaspora Organisation that you are a member of or please check our webpage for contact details: <https://diasporascholarship.hu/programme-countries/>
- Please indicate the name and details of the Diaspora Organisation that issues you the Diaspora Recommendation Letter by filling out the “Recommending organisation” section of the online application form.
- According to the Call for Applications, you need to meet these requirements:

<p><b>Diaspora Recommendation Letter</b> (issued by a Hungarian Diaspora Organisation or the Hungarian Diplomatic Representation of the respective territory)</p>	<ul style="list-style-type: none"> <li>- minimum 1 page, typed in Times New Roman 12-point letters</li> <li>- written in English or Hungarian</li> <li>- it could be (but does not have to be) issued on the sample form available on the Scholarship Programmes’s <a href="#">website</a></li> <li>- the Diaspora Recommendation Letter has to be issued by <ul style="list-style-type: none"> <li>○ a Hungarian diaspora organisation (=organisation/association of the Hungarian community living outside of Hungary in diaspora)</li> <li>○ or the Hungarian Diplomatic Representation (including Honorary Consuls) of the respective territory.</li> </ul> </li> <li>- It must declare that the applicant has a real connection to the diaspora of their country/town and their studies will contribute to the prosperity of the community.</li> <li>- A recommendation letter must meet the following criteria. It must <ul style="list-style-type: none"> <li>○ contain the applicant’s personal data (full name, country of his/her residence, date and location of birth), If the country of residence does not correspond to the country from which the recommendation comes, an explanation is required in the Diaspora Recommendation Letter on how the applicant relates to the country issuing the recommendation.</li> <li>○ confirm what is written in the applicant’s Diaspora Motivation Letter,</li> <li>○ have the official signature and (if they have) a stamp of the authorised representative of the organisation/mission on it,</li> <li>○ contain - in printed form - the name and capacity/position of the authorised representative of the organisation/mission who signs the document,</li> <li>○ prove that the applicant is linked to the country in which the organisation/mission issuing the recommendation is established,</li> <li>○ contain the date of issue.</li> </ul> </li> </ul> <p><b>Please read the note below this table for information on different types of recommendation letters.</b></p>
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**USEFUL!** On page 19 of the Call for Applications (English version), you can find a helpful description about the different types of motivation letters and recommendations letters. Please read it to make sure you do not mix them up.

- **and the Statement for Application** that you need to print, sign, scan and upload to the relevant Task to the online system in the [template document \(click here for the English version\)](#). Do not forget to properly sign it (with pen, not in a typed format).

### 3. Missing documents and the „Task” section

During the application process, you should always click on the **"Tasks"** section, located on the green column on the left side of the page to see a checklist of tasks you have to complete during the application process.

You can click on each item on this list to see more details about the task.

Please make sure you follow the instructions, all necessary information you need to complete your application is provided to you there.

The following missing documents **can be submitted after the application deadline**, but no later than **1 August 2024**:

- **School certificates and their translations, Certificate of language proficiency, Copy of Identification Document.**

In case of missing any of them from the above mentioned, a **declaration** must be uploaded, containing the reason of the absence of the document/s and the formal statement about the fact, that the applicant will upload the missing document/s till the deadline; **1 of August**.

Please note that the medical certificate must be submitted only by the applicants whose recommendation letter got evaluated and accepted by the Hungarian Diplomatic Representation. The deadline for uploading the medical certificate is 15 April 2024.

If you have uploaded the declaration about all the missing document/s you have, you may still



have a yellow exclamation mark (!) indicating a „Follow up”.


**Do not worry about this because it only reminds you that you will have to upload the missing document/s later, in case you get selected.**


**In case your uploaded document was already in English you may click on the „I have uploaded the original and the translation” and the follow up sign will not appear.**

Please, also know, that there are basic requirements about the documents you **cannot** upload later.

For example, you have to upload your **transcripts, Diaspora Motivation Letter, Diaspora Recommendation Letter from a Diaspora Organisation or the Hungarian Diplomatic Representation of the respective territory** by the given deadline, which means that we **cannot** accept declarations about those.

Please note that there are **specific extra documents** that need to be uploaded if you apply for doctoral studies and in specific other cases (e.g. when you apply for art/music studies or when you are already studying in Hungary for example). Please read the details in the Call for Applications.

In case you have a red  sign, it means your application is blocked and you cannot submit it.

If the red  sign indicates a document, that you can upload later, then you have to write a declaration, upload it to the online application system and

click on , tick '**I have uploaded my original documents**' and save it.

**After this, you will be able to submit your application.**

#### 4. Checking and finalising your application

Please check that you have filled out all of the compulsory fields marked with a **red star** and that you have uploaded all of the required documents and a **declaration** if you have a missing document and **submit** your application until the deadline.

**The application deadline: 31st of January 2024, 23:59 (Central European Time)**

#### IMPORTANT NOTES!

5. We kindly advise you to „**Save**” your application frequently and press the „**Submit**” button only if you feel like you have filled out all of the fields and uploaded the right and relevant documents.
6. „**Save**” does not mean „**Submitted**”. Please make sure to submit your application until the above mentioned deadline.



7. If during the application process you have submitted your application, but you wish to edit it before the deadline, then you can do so by **„Re-opening”** your application. **However, after editing it, please make sure to „Resubmit” as well.**

### + 1 Contact us

Please feel free to [contact us](#) anytime you feel like you need support during the application process, we will be more than happy to give you guidance.



[diasporascholarship@tpf.hu](mailto:diasporascholarship@tpf.hu)



INFOLINE

**+36 1 236 5045** Mon-Thu: 8:30-17:00 (CET), Friday: 8:30-14:30 (CET)



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